

**Application – Grades K-8  
 Admission for 2008-2009 School Year**



Grade Applying for

**instructions**

Only fully completed applications will be considered. For grades K and 5, please attach a self-addressed stamped envelope. Separate applications must be completed for each sibling who applies. Please refer to 2008 Admission Procedures and Policies for additional instructions on the reverse of this application. For questions, please call Fran Smith at 718-803-0060, ext. 106.

**student information (Please print the following)**

Last Name of Student		First Name		Middle Initial
Street Address	Apartment #	City	State	Zip
Date of Birth	Birthplace	Gender	Home Language	
Current School	Address	Telephone	NY ID # (If known)	Current Grade/Class
Name/s and Grade/s of Siblings Currently Attending Renaissance				
Name/s and Grade/s of Siblings Currently Applying to Renaissance				

**parent/guardian #1 (Please print the following)**

Last Name		First Name	
Relationship to Student			
Telephone (Home)		Telephone (Work)	
Cell Phone		E-mail Address	
Street Address	City	State	Zip

**parent/guardian #2 (Please print the following)**

Last Name		First Name	
Relationship to Student			
Telephone (Home)		Telephone (Work)	
Cell Phone		E-mail Address	
Street Address	City	State	Zip

**How did you find out about our school?** \_\_\_\_\_

**Please check one of the following (optional for data collection only):**

Asian or Pacific Islander  
  Hispanic  
  Black (not of Hispanic Origin)  
  White (not of Hispanic Origin)  
 Native American or Alaskan Native (please write name of tribe or nation) \_\_\_\_\_

**authorization**

I am applying for admission to The Renaissance Charter School. I have learned about the school’s program and have read the school’s philosophy. I believe it would be a good educational setting for my child. I affirm that the information contained in this application is, to the best of my knowledge, true. I agree that the school records for the student for whom I am submitting this application may be used for studies of this charter school. In these studies, only aggregate outcomes, not individual students outcomes will be reported.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**please note**

The Renaissance Charter School is a non-sectarian, public school. The Renaissance Charter School does not discriminate against any student on the basis of ethnicity, national origin, religion, gender or disability We welcome applications from students with special needs and English language learners.

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## *Admissions Procedures and Policies for the 2008-2009 School Year*

1. Parents/Guardians interested in having their child attend The Renaissance Charter School are strongly encouraged to attend an Open House.
2. Applications will be available at the school beginning January 10, 2008 and at the conclusion of each open house.
3. We will have openings for one kindergarten class, and one fifth grade class. After filling seats with returning students and siblings, preference for available seats will be given to students who reside in Community School District 30.
4. Some seats may be available in grades 1-4, 6-8, 9-12. Applications for these grades are automatically wait listed and will be considered only if openings occur.
5. Siblings of current students who submit *complete applications by 3:00 p.m., April 1, 2008* are given first priority for available seats not filled by returning students.
6. The remainder of the available seats will be selected for each grade by lottery.
7. Applications must be received by 3:00 p.m. on April 1, 2008 in order to be included in the initial lottery. ***It is your responsibility to ensure that we receive your complete application by the due date.***
8. *Only fully completed applications will be considered.* Applications for kindergarten and fifth grade must include a self-addressed, stamped envelope.
9. Any application received after 3:00 p.m. on April 1, 2008 will be placed on a waiting list. Wait list applications are only valid for one school year.
10. Notification of acceptance or wait list will be mailed no later than April 4, 2008 for ***kindergarten and fifth grade only***. Notification of acceptance to other grades will be by phone if seats become available. No admissions decisions will be given over the telephone for kindergarten and 5th grade.
11. Parents/Guardians who accept an offer of admission for their child must return a confirmation no later than 3:00 p.m. on April 14, 2008. A copy of the child's birth certificate, proof of immunizations, most recent report card and IEP, if any, must be submitted with the confirmation. If we do not receive a confirmation and the copies of required documents, your offer of admission will be passed to a child on the wait list. It is your responsibility to ensure that we receive your reply by the due date.
12. An orientation conference will be scheduled for all parents/guardians and their child who accept admission to The Renaissance Charter School. The conference serves as a forum to establish relationships, clarity and expectations. Families must participate in the conference or the offer of admissions will be passed to a child on the wait list.
13. If seats become available after the initial lottery, a lottery of wait list applications will be done.
14. Final acceptance of all students into Kindergarten is conditional upon the student turning 5 years of age no later than December 31, 2008. Students applying for grades 1-12 must meet the criteria for promotion to the grade for which they are applying.

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